



# Oaks North Community Center, Inc.

"An Age 55+ Community"

www.oaksnorthcommunity.org

## SELLER'S AUTHORIZATION TO PROVIDE ESCROW DOCUMENTS

I am the current owner of record for a property in a development which is part of Oaks North Community Center. To comply with real estate requirements, I hereby authorize the Oaks North Community Center to provide documents requested below to:

\_\_\_\_\_  
(Escrow Company)

Property Address: \_\_\_\_\_ Date: \_\_\_\_\_

Owner of Record Listed on the Property: \_\_\_\_\_

Owner's Mailing Address (If known or different from property address): \_\_\_\_\_

I hereby acknowledge that I am the owner of record for the above listed property. I hereby acknowledge that Oaks North Community Center, Inc. in providing this information has no responsibility to provide the same to purchasers or escrow officers. I hereby release Oaks North Community Center, Inc. from any and all liability related to provision of such information, and I hereby agree to indemnify and hold the Oaks North Community Center, Inc. harmless from any liability related to provision of such information, including liability based on allegedly incomplete or incorrect information. All documents not requested from Oaks North Community Center, Inc. will be provided to the buyer by the seller.

Owner Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Provider of the documents required by California Civil Code Section 4525 (to be completed by Community Center)

Print Name: \_\_\_\_\_ Position or Title: \_\_\_\_\_

Contact Information: \_\_\_\_\_ Date Completed: \_\_\_\_\_

Please complete the document request order form and return with the following:

- 1.) Signed Seller's Authorization Document. (this document)
- 2.) Escrow Document Order Request Form.
- 3.) Payment to include all applicable fees. Transfer fees and FOB purchases may be paid at the close of Escrow.
- 4.) Proof of Owner of Record (Trust Deed, Quit Claim Deed, Power of Attorney, etc.) if the records reflect an ownership change in accordance to our files.
- 5.) Please indicate if this is a Rush Order. Possible with a \$50 up-front fee with a 3-5 business day turn-around.